

**BOARD OF SUPERVISORS OF DERRY TOWNSHIP**  
**73 RESERVE LANE**  
**LEWISTOWN, PA 17044**

**TELEPHONE: (717) 248-8151**  
**FAX: (717) 248-0063**  
EMAIL: twpmanager@derrytwp.info

**DRIVEWAY PERMIT**

\_\_\_\_\_  
Applicant's Name ( ) \_\_\_\_\_  
Phone #

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_

\_\_\_\_\_  
Location Address

\_\_\_\_\_  
Contractor's Name

\_\_\_\_\_  
Start Date

\_\_\_\_\_  
Completion Date

**Permit Fee: \$50.00**  
*(if newly constructed)*

\_\_\_\_\_  
*Applicant's Signature*

**Permit Fee: \$25.00**  
*(if being resurfaced only)*

Date Paid \_\_\_\_\_

*Please provide a sketch plan showing location and dimensions of new construction, relocation or any change to dimension of previous driveway. You may use the attached sample or provide your own.*

***\*\*Before constructing or reconstructing a driveway, the Township Roadmaster must be contacted for specifications. After driveway is completed, Township Roadmaster must give final inspection.***

**FINAL INSPECTION**

\_\_\_\_\_  
Roadmaster

\_\_\_\_\_  
Date of Inspection

## DRIVEWAY/SIDEWALK PERMITS

FEE: \$50.00

Application for a Sidewalk/Curb/Driveway Permit may be made to the Derry Township Manager.

It is the duty of the owners of lots or real estate abutting on any public Derry Township street to construct and/or reconstruct sidewalks, curbs and gutters, and driveways along and/or over said lots of abutting ground of their respective properties strictly in accordance with the approved specifications by the Roadmaster of Derry Township.

The Roadmaster must meet with the homeowner and preferably contractor to review plans PRIOR to start of construction and again AFTER completion for approval by the Township Roadmaster.

*(Generally, the requirement to secure permits for new driveway construction is limited to those that will be paved.) Property owners proposing driveway construction regardless of whether they are paved or stoned should also contact the Township Zoning Officer to make sure the new construction will be in compliance with the Zoning Ordinance.*

*If a proposed driveway will abut a State Highway, the owner should contact their local PennDOT office to obtain the appropriate permit for this construction.*