

DERRY TOWNSHIP REGULAR MONTHLY MEETING

The Derry Township Board of Supervisors held its Regular Monthly Meeting, Monday, November 6, 2023 at 5:30 p.m., Township Municipal Building, 73 Reserve Lane, Lewistown.

Present:	Chairman	Ronald E. Napikoski, Jr.
	Vice-Chairman	Donald R. Warntz, II
	Supervisor	John T. Sipe
	Manager	Kelly J. Shutes
	Solicitor	Tim Searer
	Roadmaster	Justin Allen
	Zoning Officer	Chris Dobson

R. Napikoski called the meeting to order at 5:30 p.m.

J. Sipe made a motion to approve the Minutes of the Monday October 16, 2023 Mid-Month Township Meeting. D. Warntz seconded the motion. Motion carried 3 - 0.

SOLICITOR:

Discussion was held on the Hummingbird Lane restoration. Atty. Searer said he will get front footage information from Mifflin County on the street's property owners. We need to finalize our plans with our Engineer to determine what ROW's will be needed. A workshop meeting will be held after this information is gathered to inform the Hummingbird Lane property owners to be affected by the project.

An order was filed by the Court of Common Pleas granting a default judgment on Cody Hunter instructing him to remove the rubbish and junk on his property and to vacate and remove the travel trailer that he is currently living in within five days of the judgement date. He was also given sixty days to fill in the empty foundation and make the property safe.

We are still waiting on the Geisinger Medical Center to finalize the deed of dedication of Geisinger Lane to Derry Township.

VISITORS:

Ronald Marlatt, VFW Post # 7011, was present to request a correction to the Resolution adopted on September 18, 2023 using the proper and legal business name of the VFW.

J. Sipe made a motion to add adoption of Resolution 2023-13 to the Agenda. D. Warntz seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to adopt Resolution 2023-13 approving the transfer of the VFW Post # 7011 Liquor License from the Borough of Lewistown to Derry Township and correcting the business name of the VFW Post # 7011 to "Lewistown Memorial Post # 7011 Canteen Home Assoc. Inc. Veterans of Foreign Wars of the United States". D. Warntz seconded the motion. Roll call vote: R. Napikoski, aye, D. Warntz, aye and J. Sipe, aye. Motion carried 3 - 0.

James Lettiere, Ewardtown Road, was present to request that the speed limit on Ewardtown Road be reduced to 25 m.p.h. from the 35 m.p.h. it is currently posted. He stated that this is a largely residential neighborhood and that many people walk along the road. He also requested police surveillance. Chief

French said that the police department had not be contacted about speeding along this particular road. Mr. Lettiere also mentioned the use of solar operated speed limit notification signs to help let motorists know their speed. The Board said it would be a good idea to purchase four of these signs depending on price. D. Warntz made a motion to direct the Roadmaster to look at the Ewardtown area and see if reduction in speed would be indicated. J. Sipe seconded the motion. Motion carried 3 - 0.

Jim Zubler, DLI, Inc., asked if the Board of Supervisors would agree to submit a Marcellus Shale Legacy Grant application to Mifflin County for acquiring easements along properties in Mann's Narrows that will be needed to construct the Three Chiefs Trail. The Township Manager attended the training session for the grant which will give the Township points towards a favorable application. He said that the highest amount that can be requested is \$20,000. He will provide more details at the next meeting. He is also working on submission of the 2023 LSA Grant application for the park project.

PUBLIC COMMENT: None

ROADMASTER: Justin Allen reported that the new Street Sweeper has finally been delivered to the Dealer. The Manager suggested using the \$87,000 set aside in the Liquid Fuels budget to put towards payment of the sweeper and take the remainder out of the Capital Reserve Fund.

OLD BUSINESS: None

NEW BUSINESS:

J. Sipe made a motion to adopt Resolution 2023-12 approving the disposition of certain Township records as listed in the Resolution. D. Warntz seconded the motion. Roll call vote: R. Napikoski, aye, D. Warntz, aye and J. Sipe, aye. Motion carried 3 - 0.

D. Warntz made a motion to approve exonerating the Tax Collector from collecting Township Real Estate Tax for Tax Parcel # 16 ,10-100--,140 that is currently in the repository. J. Sipe seconded the motion. Motion carried 3 - 0.

The ServPro Fire Restoration contract approval was tabled until the contract has been reviewed by ServPro since changes have been made by the Township Solicitor.

D. Warntz made a motion approve the CDBG invoice as follows:

Global Equipment Co.	CV Funds Fair Share HVAC – Shelter	Inv # 23903972	\$1,345.50
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J. Sipe seconded the motion. Motion carried 3 – 0.

J. Sipe made a motion to add the following items to the Agenda:

1. PLGIT Term Account Matures 11/13/23 – Reinvest
2. Mifflin Co. Planning Commission – Request for Representative on Planning Advisory Committee for new 10 Year Comprehensive Plan

D. Warntz seconded the motion. Motion carried 3 – 0.

D. Warntz made a motion to reinvest the total funds in the PLGIT Term Account in the estimated amount of \$443,617.44 set to mature on November 13, 2023 into a ninety (90) day term account with PLGIT. J. Sipe seconded the motion. Motion carried 3 - 0.

R. Napikoski volunteered to serve on the Planning Advisory Committee for the creation of the Mifflin County's new ten-year Comprehensive Plan.

Chris Dobson gave his zoning report for November. He indicated that applications for new zoning permits have dropped off due to the season. The Notice of Violation that was sent to Jonathan Scott-Bey, 547 Woodland Ave. property, came back as undeliverable. The property was scheduled for upset sale on September 11, 2023 and no offers were made. After the property goes to the repository, the Township intends to purchase and proceed with demolition of it and its neighboring property at 545 Woodland Ave. (both structures being posted as unsafe structures). Due to the high grass and rubbish on both properties, Mr. Dobson was directed to contract a service to clean up the properties.

Mr. Dobson shared photos of a travel trailer on a vacant lot that is being used as a short-term rental. There has been water and electricity connected to the trailer as well as some sort of holding tank. Discussion was held on how to address the property since it is not allowable under the current zoning ordinance. The property owner may apply for a variance to the Zoning Hearing Board. A more permanent set of rules needs to be established to address short-term rentals throughout the Township. There are others listed on VRBO, Air BnB and other online sites. The Building Codes office will be contacted to see if they have any UCC Codes that can be enforced on these types of properties.

FYI

Jim Lettiere, Mifflin County Planning Director, sent a letter notifying the Township that the Mifflin County CDBG office has lost staffing members due to retirement and resignations. Due to the staffing shortage, Mifflin County is having discussions with SEDA-COG to administer the County's CDBG programs. He anticipates a transition to SEDA-COG during the month of November 2023. A Grants Liaison position is being considered to staff the Mifflin County office to interface with SEDA-COG on a daily basis.

There being no further business, the meeting was adjourned at 6:05 p.m. on a motion by D. Warntz and second by R. Napikoski.

DERRY TOWNSHIP BOARD OF SUPERVISORS


Kelly J. Shutes, Township Manager