

## DERRY TOWNSHIP MID-MONTH MEETING

The Derry Township Board of Supervisors held its Mid-Month Meeting, Monday, November 20, 2023 at 5:30 p.m., Municipal Building, 73 Reserve Lane, Lewistown.

## Present:

Chairman	Ronald E. Napikoski, Jr.	Solicitor	Timothy Searer
Vice Chairman	Donald E. Warntz, II	Park Manager	Joshua Garver
Supervisor	John T. Sipe	Roadmaster	Justin Allen
Township Manager	Kelly Shutes		

R. Napikoski called the meeting to order at 5:30 p.m.

J. Sipe made a motion to approve the Minutes of the Monday, November 6, 2023 Regular Township Meeting. D. Warntz seconded the motion. Motion carried 3 - 0.

## SOLICITOR:

Discussion was held on the Hummingbird Lane project. The Board directed the Solicitor to develop a front-footage assessment of the properties along Hummingbird Lane. The Board would like to recoup \$50,000 towards the project costs over a period of five years. There is an initial estimated cost of \$270,000. The Roadmaster also suggested opening a connector street that is currently an unused, unopened alley. This would make road maintenance and snow removal easier. After the easements are developed, a public meeting with the property owners will be held to inform them of the plans.

Atty. Searer presented Resolution 2023-14 for approval. J. Sipe made a motion to adopt Resolution 2023-14 authorizing Standard Steel to drive their unlicensed vehicles across Township streets. D. Warntz seconded the motion. Roll call vote: R. Napikoski, aye, D. Warntz, aye and J. Sipe, aye. Motion carried 3 - 0.

## VISITORS:

William Wright, Wright Surveying, LLC, presented the Dan'elle Steele Subdivision plan for approval, noting that easements are provided for sanitary sewer lines to be installed in the future. D. Warntz made a motion to approve the Dan'elle Steele Subdivision Plan. J. Sipe seconded the motion. Motion carried 3 - 0.

Jim Zubler, provided Resolution 2023-15, authorizing the filing of an LSA Grant proposal for Kish Park Improvements in the requested amount of \$1,000,000. J. Sipe made a motion to approve Resolution 2023-15. D. Warntz seconded the motion. Roll call vote: R. Napikoski, aye, D. Warntz, aye and J. Sipe, aye. Motion carried 3 - 0.

Mr. Zubler also requested authorization to file an application with Mifflin County on behalf of Derry Township for a Marcellus Shale Grant in the amount of \$20,000. This grant would be used to procure easements from Harry Strong for his property along Kish Creek for the future Three Chiefs Trail Project. D. Warntz made a motion to authorize Jim Zubler to apply to Mifflin County on behalf of Derry Township for a Marcellus Shale Grant in the amount of \$20,000. J. Sipe seconded the motion. Motion carried 3 - 0.

**PARK MANAGER:**

Josh Garver gave a brief report about the pond project. He said the concrete walls have been installed, backfilling and major construction is complete. Josh sealed the bridge this week. He is concerned that the bridge may not be paved this year.

D. Warntz made a motion to allow Josh Garver to carry over eight hours of his vacation time to his new anniversary year because he had to work during the pond construction on his scheduled vacation day. J. Sipe seconded the motion. Motion carried 3 - 0.

**PUBLIC COMMENT:**

Lucas Parkes, EADS engineering, made a request to the Board of Supervisors on behalf of Jason Ufema, Shy Bear Brewing, that Mr. Ufema is given a formal statement that he will only have to prepare a Lot Addition plan showing the relocation of the existing lot lines that currently have a shed and cooler located over or on the lot lines. Atty. Searer indicated that Atty. O'Connor has made clear that a Lot Addition Plan will be required and that it was due to be submitted to the Township office today, November 20, 2023. According to a November 9, 2023 email from Atty. O'Connor in response to an email from Atty. Moseby, there were four outstanding items. Atty. Searer reviewed those items with those present. Item # 1 was that specifications should be submitted to Bureau Veritas regarding the fire rating for the cooler from the manufacturer, Item # 2, the lot line adjustment for the two buildings that either straddle or sit on the property lines and how that relates to the fire suppression requirements of those structures, Item # 3, the requirement for a revision to the original Land Development plan and the fact that the Planning Commission will review the newly submitted plan and Item # 4 that the parking plan is approved by Zoning. Atty. Searer said he will run these points by Atty. O'Connor. Atty. Searer is of the understanding that some sort of revised plan should be submitted of the overall property showing location of buildings and changes to the lot lines. Mr. Napikoski stated that this is a soft target date and if the process is moving along the Township will be satisfied. Mr. Ufema indicated that he will be engaging PennTerra Engineering to complete the Lot Addition plan as soon as the clarification is made on what is needed to be shown on the plan.

**OLD BUSINESS:**

D. Warntz made a motion to purchase a 2023 Elgin Street Sweeper from A & H Equipment in the amount of \$360,270.82. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to apply for \$8,951.00 of Liquid Fuels County Aid to use toward payment of the 2023 Elgin Street Sweeper. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to acknowledge execution of the Servpro Agreement by the Township Manager for Fire Restoration of the kitchen in the police barracks. J. Sipe seconded the motion. Motion carried 3 - 0.

**NEW BUSINESS:**

D. Warntz made a motion to exonerate the Tax Collector, Bret Treaster from collecting the Per Capita Tax in the amount of \$180.00 on his report dated November 14, 2023. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to deny the request to allow daily parking for commuters to State College at the Township Municipal Building parking lot. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to appoint Boyer & Ritter as CPA's to audit the Township financial records and perform the tasks normally performed by the Elected Auditors for the 2024 Fiscal Year. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve the October Bills. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to add a request from MCRPD to install security lights on two poles and to clear the brush from the bank behind the Municipal Building for security purposes to the Agenda. J. Sipe seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to grant MCRPD's request for security lights and clearing the bank. J. Sipe seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to add making a request to Harry Stong to clean up 545 and 547 Woodland Ave. to the Agenda. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to ask Mr. Stong if he is interested in cleaning up the properties at 545 and 547 Woodland Ave. D. Warntz seconded the motion. Motion carried 3 - 0.

There being no further business, the meeting was adjourned on a motion by J. Sipe and seconded by D. Warntz at 6:25 p.m.

DERRY TOWNSHIP BOARD OF SUPERVISORS



Kelly J. Shutes  
Township Manager