

DERRY TOWNSHIP REGULAR MONTHLY MEETING

The Derry Township Board of Supervisors held its Regular Monthly Meeting, Monday, March 4, 2024 at 5:30 p.m., Township Municipal Building, 73 Reserve Lane, Lewistown.

Present: Chairman                 Ronald E. Napikoski, Jr.  
           Vice-Chairman         Donald R. Warntz, II  
           Supervisor             absent  
           Manager                 Kelly J. Shutes  
           Roadmaster             Justin Allen  
           Park Manager         Josh Garver  
           Zoning Officer         Chris Dobson

R. Napikoski called the meeting to order at 5:30 p.m.

D. Warntz made a motion to approve the Minutes of the February 19, 2024 Mid-Month Township Meeting. R. Napikoski stepped from the chair and seconded the motion. Motion carried 2 - 0.

SOLICITOR: Atty. Ashley Puchalski, Tucker-Arensberg, attended the meeting via Zoom. Atty. Searer was in attendance.

VISITORS:

Jim Zubler reported that the LSA Grants will not be awarded until September 2024.

PUBLIC COMMENT: None given.

ROAD REPORT:

The Roadmaster reported that mechanics from SEI made some adjustments on the new Street Sweeper and it is working better.

The Roadmaster collected three quotes for installation of a new gas furnace at the Road Dept. Garage as follows:

| CONTRACTOR                                      | FURNACE | INSTALLATION GAS LINE | TOTAL     |
|---|---------|-----------------------|-----------|
| MCCLURE CO.                                     | 10,993  | 2687                  | \$ 13,680 |
| CENTRAL PA HVAC                                 | 4,325   | includes gas line     | \$ 4,325  |
| WHITSEL   | 5,900   | 750                   | \$ 6,650  |
| SHERWOOD'S MECHANICAL, LLC                      |         |                       | \$ 5,198  |
| <i>*NEW GAS METER HAS BEEN INSTALLED BY UGI</i> |         |                       |           |

D. Warntz made a motion to ask the Roadmaster to ask for references from Central PA HVAC (lowest estimate) prior to accepting the estimate. R. Napikoski seconded the motion. Motion carried 2 - 0.

PARK MANAGER REPORT:

Josh Garver gave his Kish Park report for February. He reported that a high wind event at the park uprooted a tree inside the Mini Golf and ripped down all the overhead electrical wiring in the Mini Golf area. The wind also damaged the Scooter Car pavilion. He was able to repair the metal siding and roof that was torn from the pavilion but he will have to get quotes on repairing the electrical wiring at Mini Golf by an electrician. Discussion was held on the decision to open Mini Golf for the 2024 season. The Board advised that it should be opened since there is no funding in place to replace it. Major repairs need to be done to the carpet and structures at the Mini Golf course.

The DCNR Playground and Restroom Renovation project has begun. The playground equipment was ordered and should be delivered by the end of June. Students at the Mifflin Co. Academy of Science and Technology are willing to do demolition and electrical and plumbing rough-ins in the park restroom. The Township Manager will attend their next meeting to formally request the help of MCAST. The Township will hire an architect to prepare drawings to do the renovations at the Restroom. Demolition of the restroom and playground will begin and portable toilets will be placed at the park during the work.

Josh reported that Blaise Alexander wishes to partner with Derry Township to sponsor a Youth Trout Tournament in the Kish Park Pond for children under the age of fourteen years old on Saturday, June 15, 2024. Josh presented a fundraising letter from Blaise Alexander to solicit donations for prizes for the tournament. Josh said any proceeds from the Tournament will be set aside in a pond maintenance fund. D. Warntz made a motion to approve partnering with Blaise Alexander to sponsor a Youth Trout Tournament on June 15, 2024 and approve their letter soliciting funds for purposes of holding the Youth Tournament. R. Napikoski seconded the motion. Motion carried 2 – 0.

Steven White, of Jack's Creek Rd., asked if the Township would be interested in employing him as a Campground Host at the Kish Park Campground. The Board stated that there is no interest in the present time to hire a Campground Host.

**ZONING OFFICER:** Chris Dobson presented his Zoning Permit report for January 2024. Chris reported that he has sent Notices of Violation to five property owners throughout the Township. They are violations of the Nuisance Ordinance for junk on the properties and for unsafe conditions. Discussion was held on how to proceed with enforcement of the violations. Atty. Puchalski commented that she has several ideas on how to address the issues. She will work with the Zoning Officer and Board to recommend procedures to remedy the problems.

**OLD BUSINESS:**

D. Warntz made a motion to acknowledge the investment with PLGIT to move funds from a term account that matured on February 16, 2024 to two ninety-day CD's: 90-day CD - \$246,000 – 5.72%- and 90-day CD - \$204,000 – 5.60% and acknowledging the CD's presented the best rates of investment for that time period. R. Napikoski seconded the motion. Motion carried 2 – 0.

The Township Manager presented a letter from Juniata Valley Bank notifying the Mifflin Co. COG that the bank account held at JVG will begin to be charged service fees of \$10 per month

because the balance is below their \$2,500 threshold for free checking. The MC COG has not been active for over ten years. The Township Manager will try to compile a list of the original members explore options to distribute the \$1,780 now held in the account. D. Warntz made a motion to direct the Township Manager to move those funds to an escrow account with the Township to avoid more fees. R. Napikoski seconded the motion. Motion carried 2 – 0.

D. Warntz made a motion to accept the quote from Lepley Electrical in the amount of \$4,230 to install additional security lighting at the back of the Municipal Building. R. Napikoski seconded the motion. Motion carried 2 – 0.

#### NEW BUSINESS:

An addendum to the contract with YSM Architects for the Kish Park Improvement project To engage with Gregory Larson, Architect to develop schematic design and complete construction documents for the restroom building. D. Warntz made a motion to approve the Addendum # 1 for the project for additional architectural services in the amount of \$23,400 plus fees and expenses. R. Napikoski seconded the motion. Motion carried 2 – 0.

Correspondence was received from the Borough of Lewistown requesting to meet and discuss the Borough course of conduct with respect to the issues outlined in the letter regarding the repairs to the Wastewater Treatment Plant and current I & I problems that need to be eliminated by the Borough of Lewistown and the corrective actions that are being required by DEP. The Board of Supervisors has no comments at the present time and will expect a joint meeting to be held with the Borough, Derry Twp. Sewer Authority and Derry Township at an appropriate time.

An executive session was called at 6:19 p.m. to receive legal advice for potential litigation.

Executive session ended at 6:50 p.m. and there being no further business, R. Napikoski made a motion to adjourn at 6:50 p.m. D. Warntz seconded the motion. Motion carried 2 - 0.

DERRY TOWNSHIP BOARD OF SUPERVISORS



Kelly J. Shutes,  
Township Manager