



Derry Township Board of Supervisors

Master Fee Schedule

Effective: January 01, 2025

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Section 1. Building Development Permit, Inspection, Plan Review and Code Enforcement Fees

Subdivision & Land Development Plan (SALDO)

Subdivision & Land Development Plan	Rate	Note
Plan Review Fee – SALDO & Zoning Reviews	\$100.00	Per Review. Fee due with submission of application.

Zoning Permits

Zoning Permits	Rate	Note
Zoning Application for Permitted Uses	\$50.00	Basic Application Fee - (includes two (2) inspections)
Square Footage for Zoning of Agricultural or Residential	\$.05/sq. ft.	Calculated by multiplying Rate by Square footage
Square Footage for Zoning of Industrial or Commercial	\$.10/sq. ft.	Calculated by multiplying Rate by Square footage
Failure to obtain Agricultural or Residential Permit	\$150.00	
Failure to obtain Industrial or Commercial Permit	\$300.00	
Skid Mounted Shed – up to 150 sq. ft.	\$25.00	**Application fee waived, but shed MUST be an accessory to a permitted use
Skid Mounted Shed – 151 – 500 sq. ft.	\$45.00	**Application fee waived, but shed MUST be an accessory to a permitted use
Certificate of Occupancy – Residential and Commercial	\$40.00	
Demolition Permit	\$10.00	
Logging Permit	\$100.00	
Driveway Permit	\$50.00	
Additional Inspections	\$40.00/ea.	Inspections exceeding the two (2) that are included in zoning application fee

Sign Permits

Sign Permits Determined by Size per Side	Rate	Note
0 – 10.9 sq. ft.	\$20.00	.
11 – 50.9 sq. ft.	\$45.00	
51 – 100.9 sq. ft.	\$60.00	
101 – 200 sq. ft.	\$75.00	

Zoning Hearing Board Appeals

Zoning Hearing Board Appeals	Rate	Note
Hearing Application Fee	\$550.00	.

Conditional Use Hearing

Board of Supervisors	Rate	Note
Conditional Use Hearing Application Fees	\$550.00	

Section 2. Bureau Veritas North America

RESIDENTIAL BUILDING FEE SCHEDULE

New Stick Built

.46 X sq. ft. of living space + .25 X sq. ft. of garages and/or finished basements (Min of \$616.00)

Modular & Manufactured

.34 X sq. ft. of living space + .25 X sq. ft. of garages and/or finished basements (min of \$ 385.00)

Additions

.46 x sq. ft. of living space (.26 x sq. ft. of garages) (Min of \$308.00)

\$77.00 for the first \$1,000.00 of work + \$12.00 per \$1,000.00 of work thereafter (Min of \$200.00)

Miscellaneous Fees (Hourly charges include reviews, inspections, & administrative time accrued)

- Change of Occupancy- \$77.00 per man hour
- Daycare Inspections - \$100.00 + \$4.50
- Swimming Pool, Fence, Demolition, Solar Panels- \$75.00 for 1st \$1,000.00 + \$7.00 for every \$1,000 after or Number of Inspections X \$77.00, whichever is higher. (Min. of \$100.00)
- Consultations & Prelim Plan Review- \$77.00 per man hour
- Plan Review (permit not issued)- 30% of projected Permit Fee
- Non-UCC Electrical Service Inspection (100-200 amp)- \$75.00

NOTE* At the discretion of the Building Code Official, BVNA reserves the right to charge below the minimum fees.

NOTE** Refunds for Building Permits must be requested in writing and will be granted minus 30% for plan review & administrative time accrued.

NOTE: BVNA RESERVES THE RIGHT, WITH APPROVAL FROM THE MUNICIPALITY, TO ASSESS ADDITIONAL FEE(S) AT A RATE OF \$77.00 PER HOUR ON THE PROCESSING OF A BUILDING PERMIT APPLICATION FOR PROJECTS THAT HAVE BEEN STARTED AND/OR COMPLETED PRIOR TO THE ISSUANCE OF A UCC BUILDING PERMIT. SUCH FEE(S) SHALL ACCOUNT FOR BVNA'S ADDITIONAL ENFORCEMENT COSTS AND/OR LABOR REQUIRED TO PROCESS AND ISSUE A BUILDING PERMIT WHERE WORK HAS ALREADY COMMENCED OR BEEN COMPLETED.

COMMERCIAL NEW CONSTRUCTION FEE SCHEDULE

Total Square Footage X Type of Construction from Table Below = Permit Fee
(Cents per square foot)

New Construction Permit Fees Breakdown:
Building/Fire=50, Electrical=20, Plumbing=15,
Mechanical=15

Use Group_		Type of Construction (cents per square foot)				
		1	2	3	4	5
A-1	Assembly	1.24	1.20	1.05	1.11	.98
A-2	Assembly	1.00	.97	.88	.90	.80
A-3	Assembly	1.11	1.02	.97	.98	.84
A-4	Assembly	1.16	1.12	1.01	1.06	.90
B	Business	1.06	.99	.85	.91	.76
E	Educational	1.12	1.04	.95	.99	.85
F-1	Factory and Industrial, moderate hazard	.62	.57	.49	.55	.41
F-2	Factory and Industrial, low hazard	.62	.57	.49	.55	.41
H-1 thru H-5	High hazard	.59	.55	.45	.50	.39
I-1	Institutional	1.04	.98	.88	.96	.79
I-2	Institutional	1.46	1.39	1.37	1.42	1.21
I-3	Institutional	1.18	1.12	1.01	1.16	.89
I-4	Institutional	1.04	.98	.88	.96	.78
M	Mercantile	.75	.68	.61	.64	.55
R-1	Residential, hotels	1.04	.99	.88	.98	.81
R-2	Residential, multiple family	.87	.81	.71	.80	.64
R-3	Residential, one and two family	.72	.68	.61	.68	.47
R-4	Residential, care/assisted living facilities	1.12	.98	.82	.96	.79
S-1	Storage, moderate hazard	.58	.54	.45	.50	.38
S-2	Storage, low hazard	.57	.51	.44	.49	.36
U	Utility, miscellaneous	.43	.40	.35	.37	.27

Note (1) unfinished basements (all use groups) - no charge

Note (2) Finished basements (all use groups) = \$.26 per square foot

MINIMUM CHARGE OF \$385.00 PER COMMERCIAL CONSTRUCTION PERMIT

COMMERCIAL ALTERATIONS FEE SCHEDULE

(Including Decks, Porches, Signs, Repairs, and projects including Plumbing, Electrical, Mechanical & Fire Protection)

\$77.00 for the first \$1000 in Cost of Construction \$12.00 per\$1000.00 of work thereafter

OR

Number of Inspections & Hours in Plan Review X \$77.00

(Whichever is higher)

Commercial Roofs: \$77.00 for the first \$1000 in Cost of Construction

\$6.00/\$1000.00 of work thereafter

COMMERCIAL ADDITION FEE SCHEDULE

\$77.00 for the first \$1000.00 in Cost of Construction + \$12.00 per \$ 1000.00 of work thereafter.

OR

Current ICC Building Valuation Data Chart x square footage of addition= Estimated Cost of Construction. This estimated cost of construction x Current Commercial New Construction Fee Schedule = Permit Fee.

OR

Total Square Footage X Type of Construction from Table on New Construction = Permit Fee

NOTE: At the discretion of the Building Code Official, BVNA reserves the right to charge below the minimum fees.

MISCELLANEOUS NON-PERMIT FEES

(HOURLY CHARGES INCLUDE REVIEWS, INSPECTIONS AND ADMINISTRATIVE TIME ACCRUED)

On-Site Consultations	\$77.00 per man hour
Change of Occupancy	\$77.00 per man hour
Specialized Inspections (Non-Permitted)	\$77.00 per man hr. (i.e., Accessibility)
Commercial Annual Permit	\$200.00
Deferred Plan Review	\$100.00 per man hour (1 hour Minimum)
Duplicate Certificate of Occupancy	\$25.00 each (if requested after initial issuance)
Electrical Service Inspections	\$125.00 (above 200 amps)
3 Year Electrical Certificate for	
3 Year Electrical Certificate for	
Swimming pools	\$300.00

The permit fee includes plan review and all inspections. This permit fee also includes within reason all re-inspections. (A copy of the actual contract must be provided).

Refunds for permits must be requested in writing and will be granted minus 30% for the plan review and administrative time accrued.

NOTE: BVNA RESERVES THE RIGHT, WITH APPROVAL FROM THE MUNICIPALITY, TO ASSESS ADDITIONAL FEE(S) AT A RATE OF \$77.00 PER HOUR ON THE PROCESSING OF A BUILDING PERMIT APPLICATION FOR PROJECTS THAT HAVE BEEN STARTED AND/OR COMPLETED PRIOR TO THE ISSUANCE OF A UCC BUILDING PERMIT. SUCH FEE(S) SHALL ACCOUNT FOR BVNA’S ADDITIONAL ENFORCEMENT COSTS AND/OR LABOR REQUIRED TO PROCESS AND ISSUE A BUILDING PERMIT WHERE WORK HAS ALREADY COMMENCED OR BEEN COMPLETED.

Section 3. Utility Rates & Fees

ON-LOT SYSTEMS PERMITS/INSPECTION FEES 2025

Page, SEO, Inc. – Sewage Enforcement Officers – PO Box 67 Mifflintown, PA 17059

Phone – 717-436-2291

Fees for existing tracts/systems

Site investigation (per visit)	\$150.00
Deep probe	\$180.00
Perc test	\$180.00
Application	\$130.00
Design review	\$50.00
Permit issuance	\$50.00
Inspections (per inspection) (2 minimum)	\$110.00
Additional deep probes	\$50.00
Additional perc holes	\$25.00
Repair Permits (complete job)	\$350.00
Renew permit	\$100.00
Inspection of existing systems/tanks	\$275.00
Follow-up inspection (if needed)	\$200.00
Inspection per Act 537 (add'l Twp Admin fee \$3.00)	\$70.00
Dye test & follow-up inspection	\$400.00
Malfunction/Complaint/Violation (per hour)	\$170.00
Prepare SEO section of DEP Annual Report	\$80.00
Copies to replace lost permit/designs/etc...	\$100.00
Digging in the Archives (1 hour minimum) per hour	\$100.00

Fees for subdivisions

Site investigation (per visit)	\$150.00
Deep probes (2 probes for primary & reserve areas)	\$250.00
Perc test (12 holes for primary & reserve areas)	\$250.00
Testing for replacement areas	\$700.00
Additional deep probes	\$50.00
Additional perc holes	\$25.00
Plan/Module review & signing	\$150.00
Inspection of existing systems for Planning Waiver	\$250.00

Section 4. Transient Trade License Fee

Transient Trade License	Fee	Note
One (1) license and one (1) operator	\$25.00	License is good for 30 days
Additional assistant(s)	\$25.00/per person	

Section 5. Equipment Rental Fees

****Renting equipment to other municipalities only****

Equipment	Hourly Rate
Backhoe	\$65/hr. plus operator
Dump Truck	\$50/hr. plus operator
Loader	\$85/hr. plus operator
Street Sweeper	\$85/hr. plus operator

Township Labor - Operator	Rate	Note
Labor Per Hour, Per Employee	TBD	Hourly rate based on pay and benefits. May include overtime, if applicable.

Section 6. Administration Fees

Non-sufficient fund check	Fee	Note
	\$50.00	Per occurrence; checks not resubmitted

Section 7. Open Record Request Fees

Office of Open Records – Official RTKL Fee Schedule

Updated December 30, 2022

Record Type / Delivery Method	Fee
Black & White Copies (first 1,000)	Up to \$0.25 per copy.
Black & White Copies (beyond 1,000)	Up to \$0.20 per copy.
Color Copies	Up to \$0.50 per copy.
Specialized Documents³	Up to actual cost.
Records Delivered via Email	No additional fee may be imposed.
CD / DVD	Up to actual cost, not to exceed \$1.00 per disc.
Flash Drive	Up to actual cost.
Facsimile	Up to actual cost.
Other Media	Up to actual cost.
Redaction	No additional fee may be imposed.
Conversion to Paper	Up to \$0.25 per page.

Photographing a Record	No additional fee may be imposed.
Postage	Up to actual cost of USPS first-class postage.
Certification of a Record	Up to \$5.00 per record.

Click on link to see full schedule and comments...

<https://www.openrecords.pa.gov/RTKL/FeeStructure.cfm>

Section 8. Kish Park

Pavilion Rental

Pavilion	Rate	Note
Orange – (All 9 rows) per row	\$60.00 \$6.75/row	*Pavilions are not rented by the hour. Payment is required prior to reservation date.
Green – (All)	\$60.00	
½	\$30.00	
¼	\$15.50	
Brown	\$50.00	
Gray	\$50.00	
Yellow	\$55.00	
Blue	\$55.00	
Scooter Car	\$55.00	
Red	\$50.00	
Cream	\$60.00	
Cedar	\$60.00	

Campground

Please read campground rules and regulations prior to visit

Campsites	Rate	Note
Sites 1 – 13	\$30.00/night	Water, sewer, electric and a/c hook-ups
Sites 14 – 18	\$20.00/night	Water hook-up only
Sites 19 – 28	\$25.00/night	Water and electric hook-ups
Sites 29 – 30	\$16.00/night	No hook-ups
Miscellaneous Campground Fees		
	Fee	Note
Firewood – Delivered to campsite	\$20.00	Available 6:00 – 2:00 p.m. M-F
Firewood	\$10.00/wagonload	Available at mini golf
Dump Station Fee (non-campers)	\$10.00	

Park Rental

Park Rental	Rate	Note
PARK-APPLICATION-AND-RENTAL-AGREEMENT.pdf (www.derrytwp.info)	See application for fees.	*Park use applications may also be picked up at Derry Township Office or e-mailed.