

DERRY TOWNSHIP REGULAR MONTHLY MEETING

The Derry Township Board of Supervisors held its Regular Monthly Meeting, Monday, April 7, 2025 at 5:30 p.m., Township Municipal Building, 73 Reserve Lane, Lewistown.

Present: Chairman	Ronald E. Napikoski, Jr.
Vice-Chairman	Donald R. Warntz, II
Supervisor	John T. Sipe
Manager	Kelly J. Shutes
Roadmaster	Justin Allen

R. Napikoski called the meeting to order at 5:30 p.m.

J. Sipe made a motion to approve the Minutes of the Monday, March 17, 2025 Mid-Month Township Meeting. D. Warntz seconded the motion. Motion carried 3 - 0.

BID OPENING:

Bids were opened for a compact excavator for the Road Dept. Results as follows:

Penn Equipment	\$81,164
Cleveland Bros.	\$79,815
Stephenson-JCB	\$79,878

The bids were tabled for review by the Roadmaster and Township Manager, who will make a recommendation for purchase at the April 21, 2025 meeting.

SOLICITOR: No comments.

VISITORS:

Mike Buffington and Lucas Parkes, JVG were present to give updates on the Pleasant Acres-16th Addition Subdivision/Land Development Plan. They requested a clarification on the Recreation fee to be charged per the Land Development Ordinance. Atty. Searer said that Atty. Puchalski will be in touch to answer their questions. They delivered the copies of the JVG-16th Addition Plan for signatures. After they are signed, Mr. Buffington said they will be able to get their financial security in place and execute the other required agreements.

PUBLIC COMMENT:

Penny Bowersox attended the meeting to voice her concerns regarding the Mifflin Co. Tomahawks use of the football field this past Saturday. Josh Garver informed her that the Tomahawks had removed a section of the fence to install a new gate. Josh also told her that they always repair the field after their games and that the Tomahawks intend to do repairs to the concession stand. He asked Ms. Bowersox to communicate with the Tomahawks team and stay informed of what is happening and share information with them on a regular basis.

ROAD REPORT:

Justin Allen reported that the chain link fence has been installed at the Soccer Field, the siding has been installed at the barn at the Road Dept. and the "No Parking" signs were installed at Blossom Hill.

PARK MANAGER:

Josh Garver reported that he attended the PA Parks & Rec Society Conference in March. He was pleased with the information he received. He learned a lot about routine maintenance and specifically Splash Pads. He reported on the Restroom/Playground Project. There is a delay on delivery of the steel

doors and a ceiling exhaust fan that is holding up other items being completed. The project probably will not be completed by the April 18 substantial completion date in the contract.

OLD BUSINESS:

The Township Engineer submitted a Letter of Completion for the Blossom Hill Subdivision/Land Development. J. Sipe made a motion to release any remaining escrow funds back to the Developer. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion not to follow through with the Check Positive Pay Service Agreement with Kish Bank due to the discovery of the missing funds from the Payroll account that were deposited into the incorrect account by a vendor. The money has been returned to the Township. The Manager has been checking the Township accounts daily and has seen no unusual transactions in any of the accounts and recommended against using the Check Positive Pay Service at this time. J. Sipe seconded the motion. Motion carried 3 - 0.

NEW BUSINESS:

J. Sipe made a motion to grant permission to the "Pink Connection" organization to use the Township Meeting Room the second Wednesday of each month at 6:00 p.m. D. Warntz seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve Pay App # 3 of Contract # 1 (Site Improvement) in the amount of \$52,821.61 and Pay App #2 of Contract # 3 (Plumbing) in the amount of \$10,874.25 for the Kish Park Improvement Project. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to approve YSM Architects, LLC proposal to develop the rough grading plan and bidding and construction documents for the Mini Golf project in the amount of \$37,175. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve installation by McClure Co. of ceiling diffusers in the Township office in the amount of \$587. D. Warntz seconded the motion. Motion carried 3 - 0.

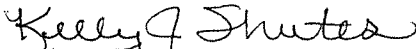
FYI

The 2024 Financial Audit has been prepared and submitted to the Supervisors. There were no findings.

The Township Manager submitted updates on the D. T. Senior Center Renovation project, the Kish Park Restroom/Playground project and the Kish Park Mini Golf project.

There being no further business, R. Napikoski made a motion to adjourn at 6:00 p.m. D. Warntz seconded the motion. Motion carried 2 - 0.

DERRY TOWNSHIP BOARD OF SUPERVISORS


Kelly J. Shutes,
Township Manager