

DERRY TOWNSHIP MID-MONTH MEETING

The Derry Township Board of Supervisors held its Mid-Month Meeting, Monday, April 21, 2025 at 5:30 p.m., Municipal Building, 73 Reserve Lane, Lewistown.

Present:

Chairman	Ronald E Napikoski	Manager	Kelly J. Shutes
Vice-Chairman	Don Warntz, II	Solicitor	Timothy Searer
Supervisor	John T. Sipe	Park Manager	Joshua Garver

R. Napikoski called the meeting to order at 5:30 p.m.

J. Sipe made a motion to approve the Minutes of the Monday, April 7, 2025 Conditional Use Hearing and the April 7, 2025 Regular Township Meeting. D. Warntz seconded the motion. Motion carried 3 - 0.

BID OPENING-2025 TAR & CHIP PROJECT:

Bids were opened for a Bituminous Seal Coat (Tar & Chip) Project. Bids received as follows:

Russell Standard Corp.	\$114,280.53
Midland Asphalt Materials, Inc.	\$138,570.12

J. Sipe made a motion table the bids for review by the Township Manager and Roadmaster. D. Warntz seconded the motion. Motion carried 3 - 0.

CDBG FIRST PUBLIC HEARING FFY 2025:

Carol Kearney-High, Program Analyst, SEDA-COG, CDBG Program, conducted the first public hearing for FFY 2025. Carol gave a brief history of projects completed in the past and current projects nearing completion. Current projects include renovations to the Senior Center, from the 2021 and 2022 FFYs. Phase I of the Yeagertown Paving Project is being funded out of the 2023 and 2024 FFY and if necessary 2025 funding may be added to the project. Carol stated that the 2025 FFY allocation will be approximately \$128,160. Carol reviewed an application schedule and eligible and ineligible activities for the CDBG program. Carol went over fundability under the CDBG National Objectives. Fundable project must meet at least one of the following objectives; principal benefits of the project to low to moderate income persons that must include at least 51% of eligible people in a survey area; elimination of slum or blight; or a response to an urgent need, i.e. formal declaration of a disaster or emergency occurring within the last 18 months. Proposals must be in to the CDBG office in early August for approval at the August 18, 2025 Hearing. Carol also handed out information about the program to those present.

Bids were received from two engineering firms submitted to the RFP for Engineering Services for the CDBG Yeagertown Area Road Reconstruction, Phase I. EADS Group submitted a proposal for \$14,650 and Peters Consultants in the amount of \$23,500. The proposals were evaluated by SEDA-COG staff, who used a qualification rating system. EADS Group was awarded a score of 100 and Peters Consultants a score of 96.20. SEDA-COG recommends awarding the job to EADS Group. J. Sipe made a motion to award the contract for engineering services for the Yeagertown Area Road Reconstruction, Phase I, based on bids received and opened by SEDA-COG on Friday April 4, 2025. D. Warntz seconded the motion. Motion carried 3 - 0.

SOLICITOR: No comments

VISITORS:

Kevin Lutz attended the meeting to ask if he could purchase paint and lumber to repair the Kishacoquillas Park entrance sign. His son constructed the sign as an Eagle Scout project, and he would like to see it maintained in good condition. Mr. Lutz said he is willing to purchase paint and stain for the rehabilitation if someone else could do the labor. Josh suggested that we request that a group from the United Way Day of Caring do the project. Josh was asked to coordinate with Mr. Lutz as the project progresses.

Travis McCullough, Cory Diehl and Penny Bowersox, representing the Central Keystone Football and Cheer League, were present to request to be let out of their lease of the Derry Township Football field at Kish Park. They said they use it no more than four times a year and it is not financially feasible to pay to mow it. They will notify the Mifflin Co. Tomahawks and the Special Needs Football teams that if they wish to continue to use the field, they will need to draft a lease with Derry Township. D. Warntz made a motion to formally accept the Central Keystone Football and Cheer League's request to terminate their lease with Derry Township, with official notice given today, April 21, 2025, and all parties agreeing to termination of the lease thirty (30) days from date of official notice. J. Sipe seconded the motion. Motion carried 3 - 0.

PUBLIC COMMENT: none

OLD BUSINESS:

J. Sipe made a motion to reject all bids for the Compact Excavator that were opened April 7, 2025, after review by the Township Manager and Roadmaster, reason being that the bids were not for comparable pieces of equipment. D. Warntz seconded the motion. Motion carried 3 - 0. The Roadmaster and Manager will research quotes with COSTARS contractors and bring new proposals to the Board at a later date.

D. Warntz made a motion to give the Chairman approval to execute the 2022 ARLE Grant Contract for Traffic Light Rehabilitation. J. Sipe seconded the motion. Motion carried 3 - 0.

NEW BUSINESS:

D. Warntz made a motion to approve the Park Use Application for the Child Evangelism Fellowship Day Camp to be held at Kish Park from July 21-25, 2025, contingent on receipt of the necessary documents and fees. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve Change Order # 3, Site Improvement Contract/Kish Park for a time extension request for substantial completion to May 30, 2025 and Change Order # 4, Site Improvement Contract/Kish Park for a reduction of \$16,092.06 for deletion of construction of a sidewalk that was not needed. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to approve Contract # 2/ Pay Application # 2 in the amount of \$1,341.00 and Contract # 2/ Pay Application # 3 in the amount of \$23,955.00 to Selsyn Electric, LLC. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve Contract # 1/ Pay Application # 4 in the amount of \$41,860.93 to John Claar Excavating. D. Warntz seconded the motion. Motion carried 3 - 0.

The Township received a PIRMA Loss Control Analysis recommendation to repair the footings around two pieces of playground equipment at the Hilltop Playground. Josh will take care of the repairs.

There being no further business the meeting was adjourned at 6:15 p.m. on a motion by D. Warntz and seconded by J. Sipe.

DERRY TOWNSHIP BOARD OF SUPERVISORS



Kelly J. Shutes
Township Manager