



**Derry Township, Mifflin County**  
**73 Reserve Lane, Lewistown, PA 17044**  
**(717)248-8151 Office (717) 248-0063 Fax**  
**Please Submit to the Township Manager**  
**twpmanager@derrytpw.info**

**SPECIAL EVENT/RACE/PARADE ROAD USE APPROVAL**

**Applicant's Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Contact Information:**

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Name/Description of Event:** \_\_\_\_\_

**Dates and Times of Event:** \_\_\_\_\_

**Please include copies of the following:**

- Event or Race Route Map with list of streets to be used
- If PennDOT roads are to be used, you must attach an approved permit from them as well.*
- Current Certificate of Insurance naming "Derry Township" as additional insured.

**Liability Insurance Requirements:**

Liability Insurance shall be provided for the Event in the minimum amount of One Million and no/100 Dollars (\$1,000,000.00):

Date Provided: \_\_\_\_\_

**\*\*The Township of Derry, Mifflin County, Pennsylvania, it Supervisors, officers and employees must be listed as "additional insureds". A Certificate of Insurance is required to be provided to the Township Secretary seven (7) days prior to the event.**

**Comments:**

\_\_\_\_\_  
 \_\_\_\_\_  
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**APPROVED BY:**

\_\_\_\_\_  
 Township Manager  
 Kelly J. Shutes

\_\_\_\_\_  
 Date Approved