

The Derry Township Board of Supervisors held its Mid-Month Meeting, Monday, December 15, 2025 at 5:30 p.m., Municipal Building, 73 Reserve Lane, Lewistown.

Present:

Chairman	Ronald E Napikoski	Manager	Kelly J. Shutes
Vice-Chairman	Don Warntz, II	Solicitor	Timothy Searer
Supervisor	John T. Sipe	Park Manager	Joshua Garver
Roadmaster	Justin Allen		

R. Napikoski called the meeting to order at 5:30 p.m.

J. Sipe made a motion to approve the Minutes of the December 2, 2025, Conditional Use Hearing for Christopher & Amanda Kaniecki and the December 2, 2025 Regular Meeting. D. Warntz seconded the motion. Motion carried 3 – 0.

SOLICITOR

J. Sipe made a motion to execute the engagement letters with Tucker/Arensberg to serve as solicitors in 2026 including an increase in hourly rates. D. Warntz seconded the motion. Motion carried 3 – 0.

VISITORS

Craig Bubb, Meadowfield Rockers President, attended the meeting to seek permission to install a sewer tap at the Meadowfield ballfield for construction of a restroom in the future. He estimates there are 120 to 125 games held at the field during a season and they already have public water at the field in the concession stand. There would be certain restrictions on what is built in a flood zone. The Board of Supervisors are favorable to allowing a sewer connection at the field and asked Mr. Bubb to contact the Sewer Authority to get authorization from them.

Carol High, SEDA-COG, CDBG Coordinator, presented Subrecipient Agreements for approval for FFY 2022, 2023 & 2024. She explained these are new agreements required by DCED to clarify the Township’s obligations for the CDBG projects covering those years for the Yeagertown Street Paving Project-Phase I. J. Sipe made a motion to authorize execution of the 2022, 2023 and 2024 Subrecipient Agreements pending a favorable review by the Township Solicitor. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to execute a Purchase Agreement with Lake Ford for purchase of a 2025 Ford F-600 Dump Truck in 2026 in the amount of \$70,399. J. Sipe seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to adopt Resolution 2025-19, to dispose of a list of personal property, i.e., equipment, furniture, etc. by electronic auction on Municibid.com. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to issue a 2026 Pumper/Hauler License to Brannon/Royer, LLC. D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to approve Payment App#2/Inv. # 1503 to SLC Excavating, LLC, Mini Golf Rough Grading Contract in the amount of \$64,532.70. J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to approve Payment App#2 to M and B Services, LLC for the ARLE Signal Improvements Project in the amount of \$238,817.56. D. Warntz seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to pay out the following amounts for Firefighter Incentives to the Township Fire Companies per lists provided by each company as follows:

- 1) Chief Logan Vol. Fire Dept. - \$16,000
- 2) Yeagertown Vol. Fire Co. - \$10,250

D. Warntz seconded the motion. Motion carried 3 - 0.

D. Warntz made a motion to exonerate the M. C. Tax Claim Bureau from collecting 2023-24 Delinquent RE Tax – 16 ,10-0100--,041, (being a burnt-out structure). J. Sipe seconded the motion. Motion carried 3 - 0.

J. Sipe made a motion to donate \$100 to “Pets Come First” in 2026. D. Warntz seconded the motion. Motion carried 3 - 0.

The Zoning Permit Report was submitted for November 2025.

D. Warntz made a motion to authorize the Township Manager to execute the Engagement Letter with the law firm of WilsonElser to begin a forensic investigation into a possible cyber security incident. This audit is being completed on recommendation of the Township Solicitor and Cyber Security Insurance Company. J. Sipe seconded the motion. Motion carried 3 - 0.

FY

DEP-Local Involvement Process Meetings will be held on Jan. 7, 2026 concerning the Mifflin Co Solid Waste Authority at 10:00 a.m. and Standard Steel, LLC at 11:30 a.m., Derry Twp Municipal Bldg. Both meetings concerning changes to the landfill sites for each.

Notification from Pennsylvania Free Enterprise Week that three Mifflin County school students attended their program in 2025.

D. Warntz made a motion to approve the November bills and reconciled bank statements. J. Sipe seconded the motion. Motion carried 3 - 0.

Mr. Napikoski noted that a brief executive session was held just prior to the Regular Meeting at 5:10 p.m. to discuss personnel issues.

The Board of Supervisors presented Supervisor Sipe with a commendation from PSATS for his six years in service to Derry Township as a Township Supervisor. Mr. Napikoski and Mr. Warntz thanked him for his time on the Board.

There being no further business, the meeting was adjourned at 5:50 p.m. on a motion by D. Warntz and second by J. Sipe.

DERRY TOWNSHIP BOARD OF SUPERVISORS

*Kelly J. Shutes*

Kelly J. Shutes

Township Manager