

DERRY TOWNSHIP REGULAR MONTHLY MEETING

AGENDA

January 5, 2026

Announcement – The following meeting will be recorded for note-taking purposes only. The recording will be destroyed after the official Minutes are prepared.

1. Call Meeting to Order
2. REORGANIZATION
3. Approve Minutes of the Monday, December 15, 2025 Budget Adoption Meeting and the December 15, 2025 Mid-Month Meeting and the December 30, 2025 Special Meeting.
4. Solicitor
5. Visitors
6. Public Comment
7. Old Business
 - a. Approve Rate Schedule for Pennoni Associates, Inc. for engineering services in 2026
8. New Business
 - a. Execute Cooperative Agreement w/USDA APHIS Wildlife Services 2026 - \$11,523.10
 - b. Change Order Request – SLC Excavating – Add'l excavating & backfill electrical trenching Mini Golf project - \$6,778.49
 - c. Award bid to Robert E. Lepley Contractor for Contract # 2 Mini Golf Electrical - \$42,500
 - d. Exonerate Bret Treaster, Tax Collector – 2025 Twp RE Tax \$22.29 – burned out trailer
9. FYI
 - a. Derry Twp awarded DCED Greenways, Trails & Rec Grant - \$105,000
 - b. America250PA – Mifflin County Kick-Off Event - Mifflin County Courthouse – Jan 29, 2026 9:30 am – 11 am (RSVP required)

10. Meetings:

Tues., Jan. 6	Elected Auditors Reorg	Derry Twp Mun Bldg	4:00 pm
Thurs., Jan 8	D T Planning Commission	Derry Twp Mun Bldg (small room)	4:00 pm
Thurs., Jan. 8	MCRPD Meeting	Derry Twp Mun Bldg	4:30 pm
Wed., Jan 14	Fame EMS	Fame Headquarters	7:00 pm
Mon., Jan 19	Twp Mid-Month Meeting	Derry Twp Mun Bldg	5:30 pm

11. Adjournment

Re-Organization
Agenda
January 5, 2026

Appointments:

1. Chairman _____
2. Vice-Chairman _____
3. Manager/Secretary/Treasurer
 - a. **Resolution 2026- 1** – Reappointment and Set Wages of Township Manager
4. Assistant Secretary/Treasurer _____
 - a. **Resolution 2026-2** – Appointment of Assistant Secretary/Treasurer
5. Roadmaster Justin Allen
6. Zoning Officer Chris Dobson
7. Engineer – Engineering Services Letter
8. Tucker/Arensberg – Engagement of Legal Services

9. Regular Township Meetings:

The Derry Township Board of Supervisors will hold its 2026 Township Meetings the first and third Mondays of each month, with the exception of the February meetings which will be held Monday, 2/2/26 and Tuesday, 2/17/26 and the September meetings which will be held Tuesday, 9/8/26 and Monday, 9/21/26. All meetings begin promptly at 5:30 P.M., at the Derry Township Municipal Building, 73 Reserve Lane, Lewistown, PA. The first meeting of each month will be the primary business meeting. The second meeting can be cancelled up to noon that day if there is no business to be transacted.

10. PSATS State Convention: April 19 - 22, 2026 Hershey, PA

Voting Delegate: _____
Certify Delegates to Attend: _____

11. Departments: Safety, Fire Protection and Maintenance
Public Works and Finance
Parks

12. **Resolution 2026-3** - Appointment of Sewage Enforcement Officer – William D. Page & Polly M. Graybill and Jeffrey St. John of Page, SEO, LLC -
Set fee for perc test application: per attached fee schedule – Page, SEO, LLC
Planning Module fees: per attached fee schedule – Page, SEO, LLC

13. Approve Master Fee Schedule – *attached*

sick days will be redeemable as vacation days if an employee retires or leaves employment. No pay to be received for the remaining unused sick days over sixty.

23. Funeral Leave for 2026:

An employee shall be eligible for payment at his or her hourly rate for the time lost from work due to a death occurring in his or her family in accordance with the following schedule: Spouse, child, parent, brother, sister, parent of spouse, brother and sister of spouse, grandparents and grandparents of spouse, up to three (3) days. Aunts, uncles, cousins, nieces and nephews, up to one (1) day.

24. New full-time employees working thirty (30) or more hours per week have a thirty-day waiting period for hospitalization, life and disability insurance and membership in the non-uniformed pension plan. Permanent part-time employees regularly scheduled to work twenty (20) – twenty-nine (29) hours per week have a thirty (30) day waiting period for membership in the non-uniformed pension plan.

25. Any employee who is five to fifteen minutes late for work will have fifteen minutes deducted from their pay. Any employee who is sixteen to thirty minutes late for work will have thirty minutes deducted from their pay. Any employee who is thirty-one to forty-five minutes late for work will have forty-five minutes deducted from their pay, and any employee who is forty-six to sixty minutes late for work will have one hour deducted from their pay.

26. Township office to close Wednesdays at 12 noon, June, July and August 2026

27. Appoint Donald R. Warntz, II to FAME EMS Board of Directors for 2-year term.

28. Appoint _____ and _____ to Mifflin Co. Regional Police Board of Directors.

29. Appoint Emergency Management Coordinator/Assistant EMA Coordinator James Treaster and Hunter Snook as assistant.

30. Establish Amount of Treasurers Bond Set at \$3,000,000 per Treasurer and Assistant Treasurer

31. Appoint a Depository: Kish Bank

32. Approve or deny Per Capita exoneration requests based upon the policy adopted by the Board.

33. Appoint Phyllis Palm to serve as chairperson on the vacancy board.

34. Re-appoint to a four-year term Norma Fisher & Dan Kockenderfer beginning 1/1/2026 and ending 1/1/2030, to the Derry Township Planning Commission.

35. Appoint a representative and an alternate to Mifflin County COG. Ronald Napikoski, Jr. and Kelly Shutes

36. Re-appoint Lynn P. Mitchell to a three-year term beginning 1/1/2026 and ending 1/1/2029, as a member of the Derry Township Zoning Hearing Board.

37. Appoint Scott Mauery to a five-year term beginning 1/1/2026 and ending 1/1/2030 on the Derry Township Sewer Authority Board.