

BOARD OF SUPERVISORS OF DERRY TOWNSHIP

73 RESERVE LANE

LEWISTOWN, PENNSYLVANIA 17044

TELEPHONE: (717) 248-8151

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[twpmanager@derrytwp.info](mailto:twpmanager@derrytwp.info)

**JOB APPLICATION**

Job description: **MINI GOLF ATTENDANT**

Date posted: March 18, 2026

**Work Location: In person**

Pay: \$9.50 - \$10.00 per hour

**Driver's license (Required)**

**APPLICATIONS MAY BE EMAILED to [twpmanager@derrytwp.info](mailto:twpmanager@derrytwp.info), MAILED OR DELIVERED IN PERSON TO THE TOWNSHIP OFFICE AT: 73 RESERVE LANE, LEWISTOWN, PA 17044**

**Overview**

Join us at Kish Park's brand-new Mini Golf Course as a MINI GOLF ATTENDANT and be the heartbeat of fun and hospitality at our lively mini golf course! In this energetic role, you'll create memorable experiences for guests of all ages by providing exceptional customer service, managing course operations, and ensuring a safe, enjoyable environment. Your enthusiasm and attention to detail will help guests feel welcomed and excited to return time and again. This paid position offers a fantastic opportunity to develop skills in guest services, event management, and hospitality within a dynamic resort setting. All hours are dependent on weather conditions. The course does not remain open in heavy rain, winds, lightning or thunderstorms. **MUST BE AT LEAST 16 YEARS OF AGE TO APPLY AND HAVE RELIABLE TRANSPORTATION!**

**WORK HOURS:**

**May:** Fri-Sat-Sun 1pm to 10pm

**June-July-Aug:** Weekdays (Mon-Thur) 5 pm to 10 pm      Weekends (Fri-Sun) 1 pm to 10 pm

**Special Events in season and in September - October** as needed. Hours to be determined.

**Duties**

Greet guests warmly, assist with course instructions, and answer questions to enhance their mini golf experience

Manage daily course operations, including setting up game stations and ensuring equipment is in top condition

Must be able to use electric leaf blowers, power washers, rakes and squeegees.

Oversee guest safety by monitoring play areas, enforcing rules, and managing any conflicts or disputes promptly and professionally

Handle cash transactions accurately for game fees.

Be available for special events or themed mini golf nights to boost guest engagement and enjoyment

Maintain cleanliness of the course, welcome area, and surrounding facilities to uphold high standards of hospitality

Must be able to work independently

### **Skills Needed**

Exceptional customer service skills with a friendly, energetic demeanor that makes guests feel valued

Strong conflict management abilities to handle disputes or unruly behavior effectively

Cash handling proficiency with accuracy and integrity in transactions

Ability to work well with children and families, creating a fun and inclusive environment

This role is perfect for motivated individuals who thrive in lively environments, enjoy working with people of all ages, and are passionate about delivering memorable guest experiences. Excellent job for high school or college students and retirees who want to supplement their income. Join us to be part of an exciting team dedicated to fun, safety, and exceptional service!

### **Benefits:**

Flexible schedule

**Application Questions:**

**Are you able to lift and carry up to 25 lbs.?**

YES       NO

**This position requires you to work most weekends. If you have any fixed commitments during the season, please list the dates here. We will try to remain flexible with scheduling but cannot guarantee all days off will be granted.**

**College students who must leave mid-August will still be considered. If you do have to leave before our regular season is over, please note here, so we can fill your position if needed.**

**We are looking for employees who can work from mid-May to mid-August during our regular season. If you can work after August, please note in case we have any special events in September and October.**

**Can you be available for any hours? If not, explain.**

**Do you have reliable transportation to get to work on time? Explain.**

# APPLICATION FOR EMPLOYMENT

(PRE-EMPLOYMENT QUESTIONNAIRE) (AN EQUAL OPPORTUNITY EMPLOYER)

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

LAST FIRST MIDDLE

PRESENT ADDRESS \_\_\_\_\_

STREET CITY STATE ZIP

PERMANENT ADDRESS \_\_\_\_\_

STREET CITY STATE ZIP

PHONE NO. \_\_\_\_\_ ARE YOU 18 YEARS OR OLDER? Yes  No

ARE YOU PREVENTED FROM LAWFULLY BECOMING EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS? Yes  \_\_\_\_\_ No  \_\_\_\_\_

LAST

**EMPLOYMENT DESIRED**

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? \_\_\_\_\_

EVER APPLIED TO THIS COMPANY BEFORE? \_\_\_\_\_ WHERE? \_\_\_\_\_ WHEN? \_\_\_\_\_

REFERRED BY \_\_\_\_\_

FIRST

EDUCATION	NAME AND LOCATION OF SCHOOL	*NO OF YEARS ATTENDED	*DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

MIDDLE

**GENERAL**  
SUBJECTS OF SPECIAL STUDY OR RESEARCH WORK \_\_\_\_\_

SPECIAL SKILLS \_\_\_\_\_

ACTIVITIES: (CIVIC, ATHLETIC, ETC.) \_\_\_\_\_  
EXCLUDE ORGANIZATIONS, THE NAME OF WHICH INDICATES THE RACE, CREED, SEX, AGE, MARITAL STATUS, COLOR OR NATION OF ORIGIN OF ITS MEMBERS.

U.S. MILITARY OR NAVAL SERVICE \_\_\_\_\_ RANK \_\_\_\_\_ PRESENT MEMBERSHIP IN NATIONAL GUARD OR RESERVES \_\_\_\_\_

\*This form has been revised to comply with the provisions of the Americans with Disabilities Act and the final regulations and interpretive guidance promulgated by the EEOC on July 26, 1991.

**FORMER EMPLOYERS** (LIST BELOW LAST THREE EMPLOYERS, STARTING WITH LAST ONE FIRST).

DATE MONTH AND YEAR	NAME AND ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

WHICH OF THESE JOBS DID YOU LIKE BEST?

WHAT DID YOU LIKE MOST ABOUT THIS JOB?

**REFERENCES:** GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

	NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1				
2				
3				

THE FOLLOWING STATEMENT APPLIES IN: MARYLAND & MASSACHUSETTS. (Fill in name of state)  
 IT IS UNLAWFUL IN THE STATE OF \_\_\_\_\_ TO REQUIRE OR ADMINISTER A LIE DETECTOR TEST AS A  
 CONDITION OF EMPLOYMENT OR CONTINUED EMPLOYMENT. AN EMPLOYER WHO VIOLATES THIS LAW SHALL BE  
 SUBJECT TO CRIMINAL PENALTIES AND CIVIL LIABILITY.

Signature of Applicant

IN CASE OF  
EMERGENCY NOTIFY

NAME

ADDRESS

PHONE NO.

"I CERTIFY THAT ALL THE INFORMATION SUBMITTED BY ME ON THIS APPLICATION IS TRUE AND COMPLETE, AND I UNDERSTAND THAT IF ANY FALSE INFORMATION, OMISSIONS, OR MISREPRESENTATIONS ARE DISCOVERED, MY APPLICATION MAY BE REJECTED AND, IF I AM EMPLOYED, MY EMPLOYMENT MAY BE TERMINATED AT ANY TIME.

IN CONSIDERATION OF MY EMPLOYMENT, I AGREE TO CONFORM TO THE COMPANY'S RULES AND REGULATIONS, AND I AGREE THAT MY EMPLOYMENT AND COMPENSATION CAN BE TERMINATED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME, AT EITHER MY OR THE COMPANY'S OPTION. I ALSO UNDERSTAND AND AGREE THAT THE TERMS AND CONDITIONS OF MY EMPLOYMENT MAY BE CHANGED, WITH OR WITHOUT CAUSE, AND WITH OR WITHOUT NOTICE, AT ANY TIME BY THE COMPANY. I UNDERSTAND THAT NO COMPANY REPRESENTATIVE, OTHER THAN IT'S PRESIDENT, AND THEN ONLY WHEN IN WRITING AND SIGNED BY THE PRESIDENT, HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIC PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING."

DATE

SIGNATURE

DO NOT WRITE BELOW THIS LINE

INTERVIEWED BY

DATE

REMARKS:

NEATNESS

ABILITY

HIRED:  Yes  No

POSITION

DEPT.

SALARY/WAGE

DATE REPORTING TO WORK

APPROVED: 1.

2.

3.

EMPLOYMENT MANAGER

DEPT. HEAD

GENERAL MANAGER

This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. This Application for Employment Form is sold for general use throughout the United States. TOPS assumes no responsibility for the inclusion in said form of any questions which, when asked by the Employer of the Job Applicant, may violate State and/or Federal Law.